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GOVERNMENT OF ANDHRA PRADESH  
HIGHER EDUCATION(UE) DEAPRTMENT

**NOTIFICATION**

Government of Andhra Pradesh invites applications for the post of Vice- Chancellor of the following Universities in the State.

1. Sri Padmavathi Mahila Viswavidyalayam, Tirupati, (from Women applicants only)
2. Dravidian University, Kuppam, Chittoor Dist.,
3. Sri Venkateswara University, Tirupati, Chittoor Dist.
4. Adikavi Nannayya University, Rajamahendravaram, E.G. Dist.

Persons of the highest level of competence, integrity, morals and institutional commitment are to be appointed as Vice-Chancellor. Persons with distinguished academics, with vast experience as Professor in a University system or in an equivalent position in a reputed research and / or academic administrative organization, may apply. The selection process will involve both public notification and talent search.

The applicants are required to make note the following while sending the Bio-datas:

1. Processing Fee of Rs. 1000 (Rupees one thousand only) for each application to be paid in the form of DD in favour of the Secretary, APSCH, Guntur. The applicants cannot send single application for all Universities under 'any university'. Bio-datas without scrutiny fee of Rs. 1000 for each application will be set aside without any further notice.
2. Applicants should sign on the consolidated sheet of information and enclose the following documents mandatorily to the Bio-data. If the documentary proofs are not enclosed, such applications of the applicants will be set aside without any further notice.
  - (i) Documentary proof of Professor and retirement date – Proof in the form of proceedings (or)
  - (ii) Certificate signed by the Registrar based on the records of the University indicating the following
    - (i) Date of Birth
    - (ii) Date of appointment as Lecturer / Asst. Professor
    - (iii) Date of appointment as Reader / Associate Professor
    - (iv) Date of appointment as Professor
    - (v) Total length of service as Professor
    - (vi) Total left over service for retirement
    - (vii) Date of superannuation.

3. The applicants should follow the following structure in compiling the bio-data.
  - (i) Bio-data with the list of details of each component in the sequence of columns of excel sheet and additional information, if any.
  - (ii) A separate index sheet indicating the category of each component and followed by enclosures.
  - (iii) Paper cuttings and Photos at the end
4. Applicants should sign each page of the bio-data (not enclosures) and send Bio-data and enclosures in the form of spiral binding in the format prescribed in point 3. Unsigned bio-datas and e-mailed bio-datas will be set aside without any further notice.
5. Applicants are required to send filled-in excel sheet in excel form (not PDF or any other form) to the email prescribed with "applicant name as the file name".

Application with detailed bio-data highlighting achievements, academic and administrative experience and prescribed format as annexed, may be sent within 20 days from the date of notification by registered post to the following address:-

The Special Chief Secretary to Government  
Higher Education (UE) Department  
Room No. 268, 1<sup>st</sup> Floor, Building No. 4  
A.P. Secretariat, Velagapudi, Amaravathi-522238

Date : 15.08.2018  
Place: Guntur

ADITYA NATH DAS, IAS  
Special Chief Secretary to Government